

Secondary Transfer (Year 7)

Canterbury Cross
Parent Information

How do I choose?

- Think about your child
- Distance from school
- Siblings
- Look at the website
- Talk to others but be careful as every child is different

Distance is very important!

- How close you live to a school is very important. Schools have cut-off distances which change each year based on demand
- Distances are calculated on the basis of a straight line measurement between the child's home and the front gates of the school.
- Please contact the School Admissions and Pupil Placements Service if you would like to check the distance from your home to a particular school or the website <https://admissionsday.co.uk/>

What do I do?

- Register and fill in the form online - Birmingham City Council website. It is available 24 hours a day, 7 days a week.
https://www.birmingham.gov.uk/info/20119/school_admissions
- There is no paper application available and applications must be submitted via the website. If parents/carers do not have online access, the school will help to assist parents. Please phone the office to make an appointment.
- Make sure you record your application reference number and user name which you will have used to make your application.
- Once you have clicked on 'Submit Application Now' you will get an email confirming that your application has been received.
- You will receive an email confirming your child's offer by 3.30pm on the offer date, one day ahead of postal notification.

How do I fill in the application?

- o Ensure details, including the address, are correct
- o If your address has changed, put your new address and you **MUST** include council tax bill/utilities bill
- o Include up to **SIX** preferences - put in order of you wanting that school
- o Do not put schools more than once
- o Include any siblings
- o Think about the distance!

Timeline - key dates

Stage of process	Date
Application period starts	1 September 2021
Grammar school test	11 September 2021
Results of grammar school test	Prior to 31 October 2021
Closing date for applications	31 October 2021
National Offer Day	1 March 2022
Deadline for submitting appeals	29 March 2022
Appeal hearings for appeals submitted on time	May and June 2022
Induction day at secondary school	6 July 2022
Round closes (applications need to be made using In-Year application directly to the school)	31 July 2022
Term starts	5 September 2022

Grammar schools

- If you have applied for grammar schools, to avoid disappointment we strongly recommend that you **do not** submit your Local Authority form until you know the results of your child's grammar schools test
- Put grammar schools on the preference form (Birmingham grammar schools only)
- Order of preference - grammar then comprehensive if your child's score meets the previous year criteria

Independent schools

- You must get an application form from the school itself and apply to them directly.
- If accepted in an Islamic School, please let the school office know.

Website for further info:

- To make an appeal:
contact 0121 303 1888